

**Applicant Affidavit**

Ontario Creates is committed to fostering and sustaining a respectful workplace. A respectful workplace is one that values diversity and inclusion, dignity, courteous conduct, fairness, positive communication and professional working relationships. A respectful workplace is inclusive, diverse, equitable, accessible and free from workplace harassment and discrimination including sexual harassment.

The policy of Ontario Creates is to take every reasonable step to:

- cultivate and sustain a respectful, positive, inclusive and supportive work culture
- promote awareness of rights and responsibilities
- prevent, identify and eliminate workplace harassment and discrimination in a timely manner
- improve and/or restore Ontario Creates' work environment and relationships affected by incidents or allegations of workplace harassment or discrimination, including those involving external stakeholders

Ontario Creates expects that all funding recipients maintain the principles of a respectful workplace including taking every reasonable step to:

- Cultivate and sustain a respectful, positive, inclusive and supportive work culture
- Provide a safe mechanism for staff to report incidents or allegations of inappropriate behavior
- Take action to prevent, identify and eliminate workplace harassment and discrimination in a timely manner

Your signature on this document confirms that:

- Your interactions with Ontario Creates staff will adhere to Ontario Creates' respectful workplace policies as described above.
- Your applicant company/organization has both guiding principles and a process for maintaining a respectful workplace.

Failure to comply with this policy may result in an investigation and Ontario Creates will take appropriate action.

---

Signature

---

Name

---

Title

---

Applicant Company/Organization

---

Date